

Library Search

Quick Guide



Sign In & My Account

Sign In: Once you sign in, your name will appear.

My Account: Click your name to view the items you have checked out from the library, renew items, check the status of requests, and set your personal preferences.

Performing Basic Searches

By default, Library Search assumes you are searching all the words you enter into the search bar and will return results that contain all of your specified terms.

You can use the following operators and wild cards to improve your results:

AND, OR, NOT, (), *, ?, ""

Searches are not case sensitive, but boolean operators must be written in all caps. Wild cards can not come at the beginning of a word.

For help with searching, please contact us.

Help

If you need research assistance, troubleshooting support, copyright guidance, and more the Help tab contains useful guides and points of contact so you can get the help you need.

Library Service Standards: this link takes you to the Library Network page where you can learn about our loan periods and expected response times.

Help

- Search Quick Guide**
Tips and instructions for searching.
- Ask! a Librarian**
Contact the Library Help Desk.
- Your Feedback**
Send us your suggestions.

Copyright@IMF

[Library Service Standards](#)

Need more help?

<http://library/askalibrarian.htm>

Library Search

Quick Guide, pg 2



Refine My Search

Expand beyond library collections:
Search the holdings of libraries outside of IMF and WBG

External Search:

Uses your keywords to search these search engines.

Save Search & Create Alert

- a** Click "Save Search and Create an Alert" to save your search query
- b** Click "Turn on notification..." to receive an email alert when new items containing your search terms are added to our collection

Save & Review

- a** Click the push pin icon to save items.
- b** Review a list of your items in a folder.

Access & Request

- > **Available at...:** indicates a physical item and provides the location (library and call number). Click this link to read more details and/or request the title from the library
- > **Full text available** or **Online access:** click the link to access the item directly online

Filter Results

Use these filters to narrow your search results and find exactly what you need. When you're done selecting, click Apply Filters.

The screenshot shows a search results page for 'gender equality'. The left sidebar contains the 'Refine My Search' panel with sections for 'Expand beyond library collections', 'Sort by Relevance', 'External Search' (IMF WorldCat, WBG WorldCat, Google Scholar), 'Availability' (Peer-reviewed Journals, Full Text Online, Available in the Library Network, Open Access), 'Publication Date' (1910-2018), and 'Resource Type' (Articles selected). The main results area shows a list of items, including a book and a reference entry. Callouts point to various features: 'a' points to the 'Save Search and Create an Alert' button; 'b' points to the 'Turn on notification for this query' button; 'a' points to the push pin icon; 'b' points to the folder icon; 'a' points to the 'Full text available' link; and 'b' points to the 'Available at IMF Library' link. A 'Help' button is visible on the right side.